Project grant application

# 1. Key project info

|  |  |  |  |
| --- | --- | --- | --- |
| **Project title** |  | | |
| **Funding priority** | ​​Wählen Sie ein Element aus. | | |
| **Duration** |  | | |
| **Total budget** |  | | |
| **Budget requested from BaltCF** |  | | |
| **Applicant organisation (name, address, legal representative)** |  | | |
| **Legal status** | ​​Wählen Sie ein Element aus. | | |
| **Project manager** |  | **Involved partners** |  |

# 2. Project Summary

Briefly summarize the main objectives and expected results of the project. (max. 200 words)

# 3. Applicant Description

Provide a **short** description of the lead organization, its mission, and relevant experience.

# 4. Project Partners

List key project partners and describe their roles. These can be members of the project consortium, key stakeholders with an active role (like municipalities that need to approve measures), or important service providers like planning offices or construction contractors (if already known). Use the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Partner Organization & Contact Person | Contributes to the following objectives/activities: | Role (e.g. support, advisory) | Funded by the project grant? (Yes/No) | Partner or external provider? |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# 5. Project Relevance and Context

## 5.1. Background, Challenges, and Geographic Scope

Describe the context and need for the project, including the concrete environmental problems that are addressed and the targeted geographic area(s). If applicable, please reference key sources and publications.

## 5.2. Alignment with BaltCF Funding Priorities

Explain how your project contributes to [BaltCF’s funding priorities](https://baltcf.org/funding/). Indicate in this context how your project contributes to at least three actions identified as relevant in the HELCOM [Baltic Sea Action Plan](https://helcom.fi/wp-content/uploads/2021/10/Baltic-Sea-Action-Plan-2021-update.pdf).

# 6. Project Concept and Implementation

## 6.1 Project Logic (Objectives – Activities – Results)

Provide a breakdown of how your planned activities contribute to your objectives and lead to key results in the table below.

**Objectives** are the concrete goals you pursue with the project.

**Activities** are what you do to achieve those goals. One or more activities can relate to one objective.

**Results** are the concrete and measurable outcomes of your activities. Those are the items that are going to be followed up to assess the success of your project.

|  |  |  |
| --- | --- | --- |
| Objectives | Activities | Results |
| Objective 1: | Activity 1.1: | Result 1: |
|  | Activity 1.2: | Result 2: |
|  |  | Result 3: |
| Objective 2: | Activity 2.1: | Result 4: |
|  | Activity 2.2: | Result 5: |
|  |  |  |
| etc. |  |  |
|  |  |  |
|  |  |  |

## 6.2. Methodology

Provide information about the methods you are going to use, e.g. how exactly you are going to restore a habitat, remove nutrients from water flows etc. Include also how you arrive at your indicated expectations for your project results (e.g. reduction in greenhouse gases or nutrient input, increase in biodiversity etc.).

Please reference sources and publications and explain why these methods are the most appropriate ones for achieving the desired results.

## 6.3. Project Timeline

Outline the project phases and timeline in Annex 3 (see “Budget and Time Plan.xlsx”). For more complex projects, a Gantt chart is encouraged.

## 6.4. Stakeholder involvement

For a successful project, key stakeholders need to be involved to ensure a smooth implementation and long-term sustainability. This may include authorities that need to provide permits for activities, landowners, businesses and private persons that may be affected by the planned measures, as well as the local population at the project sites.

Please indicate who are the relevant stakeholders, if they are veto players (i.e. whether they have the power to prevent the project or specific project activities from being implemented), and how you plan to involve them.

If for some reason no stakeholder involvement is necessary, please explain why.

|  |  |  |
| --- | --- | --- |
| Stakeholder | Veto player? (y/n) | Description of involvement |
|  |  |  |
|  |  |  |

# 7. Project Impacts

## 7.1. Long-term Impacts and Sustainability

Explain the expected long-term benefits and how results will be sustained after the project ends.

## 7.2. Communication and Dissemination of Results

Describe how project results will be shared with stakeholders and the public. Include any outreach, reporting, or media plans.

# 8. Risk Management

Describe key risks to project implementation and/or the long-term sustainability of the project results, and your strategies to mitigate those risks.

|  |  |
| --- | --- |
| Identified Risk | Mitigation Measures |
|  |  |
|  |  |

# 8. Project Funding

## 8.1. Total Project Budget

Fill in the Project Budget Form (Annex 1-2, see “Budget and Time Plan.xlsx”). List the key items for the project and explain the purpose and details of each.

## 8.2. Sources of Funding

Explain (if applicable) where the co-funding comes from and elaborate on the main conditions that apply. If there are any specific commitments or agreements required to link different funding sources, please include those details. All documents about third-party funding (funding agreement, terms & conditions, other) that exist need to be attached to the application.